

**SANBORN REGIONAL SCHOOL BOARD
SANBORN REGIONAL BUDGET COMMITTEE**

**JOINT MEETING MINUTES
11-18-21**

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A meeting of the Sanborn Regional School Board was held on Wednesday, November 18, 2021 in the Library at Sanborn Regional High School.

SRSD SCHOOL BOARD MEMBERS:

Dawn Dutton, Chair (via remote)
Jim Baker, Vice Chair
Moiria Bashaw (excused)
Peter Broderick
Jamie Fitzpatrick
Heather Ingham (via remote)
Tammy Mahoney

SRSD BUDGET COMMITTEE MEMBERS:

James McCarthy, Chair
Vanessa Matias, Vice Chair
Annie Collyer
Mary Cyr
Rick Edelman
Cheryl Gannon
Christine Kuzmitski

STUDENT COUNCIL REPRESENTATIVE:

Jocelyne Lampron

ADMINISTRATORS:

Thomas Ambrose, Superintendent
Matthew Angell, Business Administrator

1. CALL TO ORDER- School Board Vice Chair, Jim Baker called the meeting to order at 6:03 with the Pledge of Allegiance.

Vice Chair Baker did a roll call attendance recognizing remote members, Heather Ingham (home in private office alone) and Chair Dawn Dutton (home in room alone). All other members are present at the meeting.

2. COMMUNICATIONS

2.1 Distribution of Manifests- Mr. Baker circulated the manifests for signatures.

2.2 Nominations-None

2.3 Resignations- Superintendent Ambrose reported the following and asked for a Motion to accept with regret:

Robert Maxwell Special Education School Counselor

Mr. Baker asked for a Motion to approve the resignation of Mr. Maxwell with regret, moved by Mr. Broderick and seconded by Ms. Mahoney.

No discussion

Roll Call Vote: All in Favor

3. COMMITTEE REPORTS

3.1 Policy- Ms. Ingham will report at the next meeting.

3.2 EISA- Ms. Mahoney will report at the next meeting.

3.3 Facilities-Mr. Baker said they have not met since his last report. The next meeting is Wednesday, December 1st.

3.4 Finance- Mr. Fitzpatrick said the group met this afternoon and he will have a full report at the next meeting. A few budget adjustments are as follows:

- Special Education-\$131,446 moving from High School for out-of state tuition to the Middle School for out-of state tuition approved at committee meeting for an out-of -district placement.
- Heating Oil-\$24,900 to Bakie School from the Middle School and High School to just put the money where it needs to be-so no extra spending in These adjustments.
- Bookshelves-Potential for \$13,037 on eight bookshelves which Mr. Angell will explore and get back to the committee with information.

- 3.5 Public Relations- Ms. Mahoney said the committee met on November 3. In attendance: Ms.Mahoney, Ms. Ingham, Ms. Bashaw, Mr. Ambrose and Mr. Stack. Mr. Ambrose discussed the process for reviewing and revising the strategic plan, particularly with regard to community feedback. One option will be to publish a survey but we would also like to offer an opportunity for people to engage directly. The committee then did some brainstorming on various ways to encourage the community to attend an informational session. Some of the suggestions were a pasta dinner where perhaps we could have some drawings for attractive prizes (e.g. a preferred parking spot or seating at graduation, a chance to be Principal for a day). Discussion continued on other ways to get parents to attend; a gift basket, etc. Covid complicates these sorts of community gatherings as well as other opportunities which we usually use for outreach to the community like senior breakfasts. Mr. Stack suggested providing a digital version of the information as well. If anyone has any suggestions, please forward them to the public relations committee. We will continue discussion at the next meeting on December 1st.
- 3.6 Personnel - Ms. Dutton said we had to cancel the meeting, so I will give an update after the next meeting.
- 3.7 SST-Superintendent Ambrose said they met this past Monday and set the budget for the year and it is important to note they reallocated a van that was charged to SST to the SAU 16 Cooperative School District so it looks like the budget went down but they just moved the expense to a more appropriate location within their district. Regarding the tuition, two critical factors will affect it that are not in the budget; the paraprofessional contracts will show no raises as they are negotiating that contract and the cost-per-student which depending on enrollments (which are declining) has the potential to drive that cost up. The rates are not actually set until next year. When the SST tuition continues to climb significantly, it means we offer less seats to SST. The other thing is that students aren't choosing to go to SST the way they had been in the past as students are taking advantage of the Extended Learning Opportunities (ELOs) here at Sanborn.
- 3.8 Budget- Last meeting was the joint meeting on 11-3.
- 3.9 Wellness- Mr.Ambrose reported that Mr. Dawson is setting up a meeting.

4. STUDENT COUNCIL REPRESENTATIVE REPORT- Ms. Lampron said our math team multiple other schools. This time we did much better with scoring points, but sadly we were unable to score the same place. We placed fifth and last time we placed third but at the same time, we really were able to get more points forward because last time there were just less people so we were able to score less points and everyone just went up. Food and nutrition classes will be offering a baking competition after Thanksgiving so we have food and nutrition class at our school and Miss Belcher does a really good job of making competition so after Thanksgiving they are going to have a holiday baking competition which a lot of kids are excited about. The school counseling office hosted *I Applied Day* on this Monday. Fifty-five students applied to close to 200 colleges. Ms. Alley and Mr. Gray have been working very hard to start a women-based program called *Complete Athlete* to give education to women athletes on how to properly feed yourselves to make sure that you are treating both your mental, physical, and making sure to train the right way supplying resources for all of us on how to do things the right way because they noticed that there was a decline in energy and stuff and how to properly give yourself that energy which has been a great program and a lot of kids are very excited about it. Tomorrow, Student Council has a state meeting at Pinkerton which is really nice because we are not able to go to Waterville this year but instead, we are having a meeting in the afternoon where we get to meet with all the other schools in the state which is not the same, but at the same time it hasn't been done in two years so we're able to have something at least to fill in that void.

5. POLICIES

5.1. Policy DAF-Administration of Federal Grant Funds-(2nd Read)- Mr. Ambrose reviewed the changes on the limits and rules around the grant recommended at the last reading.

Mr. Broderick made a Motion to approve Policy DAF as a 2nd Read, seconded by Ms. Mahoney.

Roll Call Vote: All in Favor

Superintendent Ambrose reviewed the following policies:

5.2 Policy BBBE-Vacancies and Unexpired Term Fulfillment

5.3 Policy ILBAA (New)-High School Graduation Competencies

5.4 Policy JLCJA-Emergency Plans for Sports Related Injuries & Additional Protocols for Athletic Participation

5.5 Policy IB (New)-Academic Freedom and Divisive Concepts

5.6 Policy GBI-Staff Participation in Political Activities

5.7 Policy JICC (New)-Student Conduct on Buses

5.8 Policy JICC-R (New) - School Bus Conduct Rules

Mr. Baker asked for a Motion to approve the policies for a 1st Read, moved by Mr. Broderick and seconded by Ms. Mahoney.

Ms. Mahoney noted the change in Policy [BBBE-Vacancies and Unexpired Term Fulfillment](#) which now allows the member-at-large to participate in filling vacancies and commended the legislature for working on that as she believes it is long overdue.

Roll Call Vote: All in Favor

6. **NON-PUBLIC SESSION - RSA 91-A: 3 II (c) (k)- Mr. Broderick made a Motion to enter into a Non-public Session per RSA 91-A: 3 II (c) (k), seconded by Ms. Mahoney.**

Roll Call Vote: All in Favor

(CONTINUING PUBLIC MEETING)

Mr. Broderick made a Motion to exit the Non-Public Session under RSA 91-A: 3 II (c) (k), seconded by Ms. Mahoney at 6:46 PM.

Roll Call Vote: All in Favor

Mr. Broderick made a Motion to seal the Minutes in perpetuity, seconded by Ms. Mahoney.

Roll Call Vote: All in Favor

7. **CALL TO ORDER-Budget Committee Members/ Roll call Attendance@ 7:00 PM- Chair McCarthy called the Budget Committee to order with the Pledge of Allegiance.**

8. **ACTION ON MINUTES of [11-3-21](#)**

Mr. Baker asked for a Motion to approve the Minutes of 11-3-21, moved by Mr. Broderick and seconded by Ms. Mahoney.

Roll Call Vote: All in Favor

Mr. McCarthy asked for a Motion to approve the Minutes of 10-28-21, moved by Ms. Collyer and seconded by Ms. Cyr.

Ms. Gannon said she sent an addition to the Minutes of 10-28-21. Ms. Matias did not receive the Minutes at all. The group decided to wait to approve Minutes of 10-28-21 and Ms. Collyer withdrew her Motion to approve them.

9. 1ST PUBLIC COMMENT-None

10. NEW BUSINESS-None

11. OLD BUSINESS

11.1 Superintendent's Proposed Budget for 2022-2023-Answers to Budget Committee questions. To view the questions and answers, [please click here.](#)

Mr. Ambrose thanked everyone for a great, productive process. He said on Decemebr 1st, the Board will ask more questions and deliberate adopting the budget. We hope to have a budget for the Budget Committee by December 2, 2021.

12. 2ND PUBLIC COMMENT- None

13. OTHER BUSINESS

13.1 Next meeting agenda

13.2 Announcements

13.2.1 The next Sanborn Regional School Board meeting will be held on **Wednesday, December 1, 2021 at 6:00 PM** in the Library at Sanborn Regional High School.

14. ADJOURNMENT- meeting adjourned at 8:20 PM

Minutes respectfully submitted by:

Phyllis Kennedy
School Board Secretary